

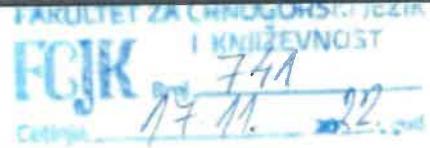


EUROPEAN UNION

Erasmus+

Enriching lives, opening minds.

2021-2027



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year
Start of validity	[2022/2023]
End of validity	[2027/2028]

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
Pädagogische Hochschule Kärnten - Viktor Frankl Hochschule	A KLAGENF02	<p>Head of International Office Prof. MMag. Dr. Diana Radmann Hubertusstraße 1 9020 Klagenfurt am Wörthersee Email: diana.radmann@ph-kaernten.ac.at</p> <p>Coordinator contact: Prof. Daniel Kaspurz, BSc, MSc Hubertusstraße 1 9020 Klagenfurt am Wörthersee Email: daniel.kaspurz@ph-kaernten.ac.at</p>	<p>General website: https://www.ph-kaernten.ac.at International office : https://www.ph-kaernten.ac.at/international-es/international-office/</p>
Fakultet za crnogorski jezik i književnost Faculty for Montenegrin Language and Literature	FCJK CETINJE01	<p>Doc. dr Milan Marković</p> <p>Vice Dean for Science and International Cooperation</p> <p>Email : milan.markovic@fcjk.me</p>	<p>General website : http://www.fcjk.me/ International office : http://www.fcjk.me/ugovori-o-saradnji</p>

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers³ per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional)* [total number of students]	Student Mobility for Traineeships (optional)* [total number of months]
A KLAGENF02	FCJK	0111	Education		1/2	4	16 months	-	-
FCJK	A KLAGENF02	0232	Education, philology		1/2	6	30 months	4	20 months

Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
A KLAGENF02	FCJK	0111	Education	6	(min 2 days – 1 week each)	-	-
FCJK	A KLAGENF02	0232	Education, philology	6	(min 2 days – 1 week each)	-	-

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*): <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
A KLAGENF02	0111	German	English	German or English: B1	German or English: B2
FCJK	0232	Montenegrin	English	Montenegrin or English: B1	Montenegrin or English: B2

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
A KLAGENF02	15 th May	15 th November
FCJK	15 th May	15 th November

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
A KLAGENF02	1 th June	1 th December
FCJK	15 th June	15 th December

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
A KLAGENF02	International Office Prof. Daniel Kaspurz, BSc, MSc Email: daniel.kaspurz@ph-kaernten.ac.at	https://www.ph-kaernten.ac.at/internationales/international-office/incoming-students/
FCJK	International Office Doc. dr Milan Marković Email: milan.markovic@fcjk.me	http://www.fcjk.me/milan-markovic

E. Additional requirements

A KLAGENF02:

In case of additional requirements in regards to academic, organizational or other aspects (e.g. students with special needs) please contact the Office for International Affairs (daniel.kaspurz@ph-kaernten.ac.at).

FCJK:

In case of additional requirements in regards to academic, organizational or other aspects (e.g. students with special needs) please contact the Office for International Affairs (milan.markovic@fcjk.me).

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
A KLAGENF02	- Reduced mobility - Hearing impairments - Visual impairments - ...	As a federal building, the Pädagogische Hochschule		

		Kärnten is equipped for disabled access.		
FCJK	<ul style="list-style-type: none"> - Reduced mobility - Hearing impairments - Visual impairments - ... 	As a public higher education institution, the Faculty for Montenegrin Language and Literature is equipped for disabled access	info@fcjk.me +382 41 241 243	

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A KLAGENF02	International Office Prof. Daniel Kaspurz, BSc, MSc Email: daniel.kaspurz@ph-kaernten.ac.at	https://www.ph-kaernten.ac.at/internationales/international-office/incoming-students/
FCJK	International Office Doc. dr Milan Marković Email: milan.markovic@fcjk.me	http://www.fcjk.me/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A KLAGENF02	International Office Prof. Daniel Kaspurz, BSc, MSc Email: daniel.kaspurz@ph- kaernten.ac.at	https://www.ph- kaernten.ac.at/internationales/international- office/incoming-students/
FCJK	International Office Doc. dr Milan Marković Email: milan.markovic@fcjk.me	http://www.fcjk.me/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A KLAGENF02	International Office Prof. Daniel Kaspurz, BSc, MSc Email: daniel.kaspurz@ph- kaernten.ac.at	https://www.ph- kaernten.ac.at/internationales/international- office/incoming-students/
FCJK	International Office Doc. dr Milan Marković Email: milan.markovic@fcjk.me	http://www.fcjk.me/

4. Additional information

The University of College of Teacher Education Carinthia uses the ECTS Grading system. The number of ECTS credits for each course reflects the total number of hours a student is expected to devote to the course (in the form of lectures, homework, reading, essays, consultations, seminars, etc.). 60 ECTS credits are attached to the workload of a full-time year of formal learning (academic year) and the associated learning outcomes. One credit corresponds to 25 hours of student total work.

1 full academic year = 60 ECTS credits; 1 semester = 30 ECTS credits



Local Grades awarded on a scale of 1-5 (pass mark 4):

1	Very good
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2	Good
3	Satisfactory
4	Sufficient
5	Not sufficient

A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
A KLAGENF02	Dr. Sven Fisler Rector Pädagogische Hochschule Kärnten - Viktor Frankl Hochschule Hubertusstraße 1, 9020 Klagenfurt	21.11.2022	
FCJK	Prof. dr Adnan Čirgić Dean	17/11/2022	

⁵ Scanned signatures are accepted